

**Palm Beach County HIV CARE Council
CARE Council Meeting**

**February 23rd, 2026 @ 2:00 P.M. @ Mayme Frederick Building - 1440 MLK Blvd.
Riviera Beach / Belle Glade Library - 725 NW 4th St, Belle Glade Library //LUNCH
will be provided @ Both the location.**

Meeting Minutes

Join Zoom Meeting

<https://pbcgov.zoom.us/j/81187865343?pwd=Sa77taFU7hAJcENhMyw0EyrKaQdp6m.1>

Meeting ID: 811 8786 5343

Passcode: 004531

Meeting minutes

Members Present

Ashnika Ali
Hector Bernardino
Lysette Perez
Richardo Jackson – Chair
Brittany Henry
Tad Fuller – Vice Chair
Dr. Sandra Anderson
Kim Rommel-Enright
Mary Jane Reynolds
Rosie Hayes
Annette Dunn
Dr. Berthline Isma
Orquidea Acevedo
Cecil Smith
Cynthia Walker
Glenn Krabec

Members absent

Ashaki Sypher
Miguel Vasquez
Youssef Motti
Nancy McConnell
Dominique Lane

Guests

Raymond Cortes
Denise Brown
Maria Leonard
Mellisa Brown
Susan Mintz
Cynthia Roman
Brad Barnes
Vanessa Louis
Lilia Perez
Donna Taylor
Amber Scott
Robert Scott
Sharon Hollis
Antionette Thomas
Jean Tabuteau
Patricia Jackson
Fabiola Gonzalez
Norma Collazo
Gail Stein
Keri Idon
Djeann Senerval
Dr. Auguste
Myers Ahmed
Shelly Volmer
Michael Rajner

Note: If you have any question or require special accommodations, please contact Neeta Mahani at 561-355-4820 or Nmhahani@pbcgov.org .

Members Present

Members absent

Guests

Sandra Steward
Andreas Corry
Lynn Todd
Kelvin Snipe
Essie Mae Snipe
Vernell William-Desrosier
Rita Smith
Billy Jackson

CARE Council Staff

Neeta Mahani
Dr. James Green

Recipient Staff Present

Dr. Casey Messer
Jeffrey Lesanti
Dr. Daisy Wiebe
Thomas Eaton
Geneve Simeus
Shoshana Ringer
Jasmine Parrish
Carline
Jason Gross
Tammy Fields

Recipient Staff Absent

- I. Call to order. Roll, Introduction of Guests: **Neeta Mahani and Quorum were present.**
- II. A Moment of Reflection: **Richardo Jackson**

A Moment of Silence

*A moment of silence is observed in respect to the memory of those individuals
Who have succumbed to AIDS and those who are living with HIV. Let us
Remember why we are here today. Let us have the strength to make the decisions that
Will improve the care of those we serve. Let us be thankful for what we have accomplished to
date.*

- III. **Motion to accept Excused absence: Miguel Vazquez**
Tad Fuller- first, Lysette Perez- second – Motion Carries
Motion to accept Excused absence: Nancy McConnell
Kristen Harrington – first and Rosie Hayes- second – Motion Carries

Motion to accept the Leave of Absence- Dominique lane

Dominique Lane was granted a leave of absence for medical reasons.

Kristen Harrington- first, Berthline Isma- second – Motion carries.

IV. Motion to accept of February 23rd, 2026, CARE Council Meeting Agenda with the amendments by moving annual elections after county staff comments and also moving educational moments after old business.

Tad Fuller – first and Rosie Hayes – Second – Motion Carries

V. Motion to accept the Meeting Minutes:

1. January 26th, 2026, Care Council

Glenn Krabec- first & Kristen Harrington – second – Motion carries

2. Executive Committee August 12th, 2024

Lysette Perez – first & Kristen Harrington – Second - Motion carries

Executive Committee February 10th, 2025

Lysette Perez- first & Tad Fuller – second- Motion carries

Executive Committee March 24th, 2025

Kristen Harrington – first & Tad Fuller – Second - Motion carries

Emergency Executive January 16th, 2026

Tad Fuller – first & Lysette Perez- Second - Motion carries

VI. Comments by the Chair:

- Richardo Jackson discussed the importance of preparation for upcoming activities.
- Members were reminded of upcoming responsibilities and deadlines, especially related to documentation.

VII. County Staff Comments: Recipient and Care Council staff:

Audit Preparation

- Staff emphasized the importance of completing and approving all meeting minutes prior to **March 1st** for auditors.
- Members were encouraged to submit outstanding documents promptly.

VIII. New Officers Elections:-

CARE Council Officer Elections (GY 2026)

Motion to close the Nominations for Chair:

Kim Rommel Enright – First and Ashaki Sypher- Second- Motion Carries

Chair Election : Tad Fuller & Richardo Jackson

- Tad Fuller was elected as GY-26 CARE Council Chair.

Motion to close the Nominations for Vice Chair:

Tad Fuller: first & Lysette Perez – second- Motion Carries

Vice Chair Election: Kim Rommel Enright & Richardo Jackson

- Kim Rommel-Enright was elected as a GY-26 CARE Council Vice Chair.

Motion to appoint Dr Motii as a Treasurer of the Care Council GY -26

- Due to conflicts of interest and declinations:
 - **Dr. Youssef Motti** was elected Treasurer by acclamation.

Motion to close the Nominations for Secretary:

Lysette Perez- first & Tad Fuller – second – Motion Carries

Kristen Harrington was elected as a GY-26 CARE Council Secretary.

IX. Standing Reports: (5 – 10 min each)

- CPP Update:** Rob Scott – talked about the CPP meetings
- Part B Report: Patient Care & 4BNWK Report:** Courtney Koontz, presented the part B expenditure report please see attached}
- HOPWA (West Palm Beach):** Miguel Vazquez was absent, so Tad presented the update Tad Fuller reported:
Housing program currently has limited ability to accept new clients due to rising costs and funding constraints
- Palm Beach County Recipient Report:** Dr. Casey Messer –Dr. Casey Messer prepared to present on county response to proposed ADAP changes under educational moment.
- Part A Expenditure Report:** Jeffery Lesanti {Please see attached}

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Jeffery Lesanti reported:

- a. 73% of the funds awarded have been spent.
 - b. A system glitch affected MAI and Part A tracking, creating a 27% variance.
 - c. Legislative requirement of **75% core services / 25% support services** was not met for MAI but is expected to be corrected before year end.
- F. Executive:** Richardo Jackson - Executive did not meet so no update
- G. Community Engagement:** Kristen Harrington: under new business we have a motion to discuss for three new members
- H. P & A:** Dr Youssef Motii- none
- I. QMEC:** Hector Bernardino – Motion from QMEC under new business that everyone is going to discuss under new business.
- J. Planning:** Lysette Perez- Committee met and finalized the GY- 26 workplan
- K. Housing:** Miguel Vasquez & Andres Correa- None
- L. Ad-Hoc Bylaws:** Tad Fuller-None

IX. Old Business: None

X. New Business: Please see attached

- A. Motion to approve {Please see below} – Community Engagement committee**
- B. Motion to approve PBC Resolution approval (FL ADAP){ please see attached}**
Tad Fuller – First & Dr Berthline Isma- Second – Motion Carries
- C. Motion to approve Travel Policy updated language {Please see attached} as presented by taking out the CLARIFICATION ON USE OF FUNDS IF ONLY RYAN WHITE**
Tad Fuller – First & Kristen Harrington – Second – Motion Carries
- D. Administrative Mechanism Survey Completion reminder- Complete and submit the administrative Mechanism Survey as notified via email and those who cannot do by email please fill the paper copy and gave it to Neeta .**

XI. Public Comments: None

XII. Educational Moment: Please see attached slides from Dr Casey

ADAP update – Dr. Casey Messer

Overview of Florida ADAP

- Two pathways for medication access were reviewed.
- Eligibility requirements and current structure explained.

Proposed State Changes

- Potential reduced income eligibility
- Possible elimination of health insurance premium assistance
- Formulary restrictions

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- Increased administrative barriers

Projected Local Impact

- Estimated **87.5% of current ADAP clients** could be affected.
- Estimated fiscal impact: **\$22.2 million annually**.
- Ryan White Part A program cannot absorb these costs.

Strategies for Client Support

- Identify alternative payer sources.
- Use pharmaceutical co-pay programs.
- Explore insurance options for uninsured clients.
- Utilize manufacturer patient assistance programs.

Affordable Care Act Enrollment Guidance

- Special enrollment is possible with Medicaid denial.
- Members encouraged to assist clients with documentation and eligibility verification.

Local Screening Tool

- A Palm Beach County tool was introduced to help identify optimal medication access pathways.

340B Premium Plus Proposal

- Dr. Messer presented a **340B Premium Plus program**:
 - It would cover insurance premiums and medications.
 - Estimated net positive program income of **\$10,355 per client**.
- Proposal received strong support.

Advocacy Actions Encouraged

- Submit public comments on ADAP rule changes.
- Request in-person rulemaking workshops.
- Support legislative funding efforts.

Motion to extend the Meeting till 5 p.m. –

Lysette Perez- First & Tad Fuller – Second – Motion Carries

XIII. Announcements

- **HRSA Site Visit**
 - March 31 – April 3, 2026

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- Members may participate through questionnaires and meetings.
- **PRIDE Festival Participation**
 - March 28–29, 2026
 - Volunteers needed for CARE Council outreach table.
 - Denise Brown- March 13th 2026 CBA event.

XIV. Adjournment: Meeting adjourned at 5:00 PM.

Motion to approve

FROM Community Engagement Committee meeting February 18th 2026: Three prospective members membership:

1. **Andinette A Thomas Wilson – Motion Carries**
2. **Michelle Scott- Motion Carries**
3. **Raymond Cortes – Motion Carries**

From Quality Management & Evaluation / Local Pharmaceutical Assistance Program (LPAP) January 22nd, 2026, meeting – Motion carries

1. EIS new language: EIS staff will have documentation of completed written training plan, which includes, at a minimum, HIV 501 training, Trauma Informed Care, Motivational Interviewing, Home/Field Visit Best Practices, Case Note Documentation Best Practices, RW Annual In-Service Training, Local Resources.
2. MCM & NMCM new language: Case Management staff will have documentation of completed written training plan, which includes, at a minimum, HIV 501 training, Trauma Informed Care, Motivational Interviewing, Home/Field Visit Best Practices, Case Note Documentation Best Practices, RW Annual In-Service Training, Local Resources.

From Quality Management & Evaluation / Local Pharmaceutical Assistance Program (LPAP) February 19th, 2026, meeting – Motion carries

1. Local AIDS Pharmaceutical Assistance Program (LPAP): Adding a verbiage under Service Specific Criteria & Required Documentation. Documentation of Denial for Pharmaceutical Manufacturer’s Patient Assistance Programs (PAPs), when available.
2. The service delivery standard for Emergency Financial Assistance (EFA) add verbiage under Subcategory B: Medication for Service Specific Criteria & Required Documentation, as well as updates under Caps/Limitations and to the 1st, 5th, and 6th bullets under PBC RWHAP Local Monitoring Standards.
3. Adding under Service Specific Criteria & Required Documentation: Documentation of Denial for Pharmaceutical Manufacturer’s Patient Assistance Programs (PAPs), when available.

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4. New language under Caps/Limitations: Dispensing of one (1) emergency medication not exceeding a fourteen (14) day supply to a client during any 12-month period.
5. New language under PBC RWHAP Local Monitoring Standards:
 - First bullet: Dispensing of one (1) emergency medication not exceeding a fourteen (14) day supply to a client during any 12-month period.
 - Fifth bullet: Dispensing of any medication under Emergency Financial Assistance may not exceed a thirty (30) day supply during any 12 month period.
 - Sixth bullet: Any emergency medication needs not specified in this service standard shall require submission and approval of an override request prior to dispensing. Override requests shall not be submitted as exception to policy (e.g. more than a thirty (30) day supply during any 12-month period).

***Conflict of Interest**

A CARE Council member who has an identified conflict of interest must abstain from voting on issues related to that conflict. A member who does not abstain from voting on issues where a conflict is identified by the County's Commission on Ethics may be removed from the CARE Council.

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